



Email: [parishclerk@bishopmiddleham-pc.gov.uk](mailto:parishclerk@bishopmiddleham-pc.gov.uk)

Telephone: 07512 314606

Website: [www.bishopmiddleham-pc.gov.uk](http://www.bishopmiddleham-pc.gov.uk)

## Conserving our Past: Building Our Future

### Chair Cllr. Harvey Neve

Minutes of the Annual Parish Council Meeting held

Wednesday 13 May 2026 at 7.00pm

Location: Bishop Middleham Village Hall

**Present:** Cllr. H. Neve (Chair), Cllr. J Brownlee, Cllr. V. Cooke, Cllr. G. Jacobs, Cllr. M. MacCallam, Cllr. E. Sparks

Parish Clerk: Mrs. A. Hall

County Councillor: Cllr. I Catchpole

Members of the Public: 0

- 1. Notice of Meeting** - Public Notice of the Meeting has been given in accordance with Schedule 12 paragraph 10(2) of the LGA 1982. Cllr Neve opened the meeting at 7pm. Cllr Neve informed the Parish Council that Cllr. Turner had tendered his resignation from the Council verbally to him this evening. **Resolved:** Clerk to contact Cllr Turner to request resignation in writing.
- 2. Apologies** - Cllr. A. Anderson, Cllr. G. Turner.
- 3. Declarations of Interest** To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests. (Members are reminded of the need to declare any interest prejudicial or personal in accordance with the Code of Conduct as agreed by Council). No declarations made.
- 4. Election of Chair for the year 2026/2027**  
Cllr. Cooke nominated Cllr. Neve for Chair for 2026/27. This was seconded by Cllr. MacCallam and agreed unanimously.
- 5. Acceptance of Office**  
Cllr. H. Neve signed the Declaration of Office for Chair in the presence of the Council and Parish Clerk.
- 6. Election of Vice Chair for the year 2026/2027**  
Cllr. Cooke nominated Cllr. MacCallam for Vice Chair for 2026/27. This was seconded by Cllr. Neve and agreed unanimously.
- 7. Acceptance of Office**  
Cllr. MacCallam signed the Declaration of Office for Vice Chair in the presence of the Council and Parish Clerk.
- 8. Review and adopt Standing Orders and Financial Regulations for 2026/2027**  
**AGREED:** To adopt the current Standing Orders no amendments for 2026/2027. Proposed Cllr. Neve, seconded Cllr. Brownlee.  
**AGREED:** To adopt the current Financial Regulations, no amendments required for 2026/2027. Proposed Cllr. Neve, seconded Cllr. MacCallam.

#### 9. Review and accept Code of Conduct for 2026/2027

**AGREED:** To adopt the current Code of Conduct, no amendments for 2025/2026. Proposed Cllr. Neve, seconded Cllr. Cooke.

#### 10. Approve Schedule of Assets for 2026/2027

There were no changes to the Schedule of Assets for 2026/2027. However, members felt that some of the areas should be reviewed this year and re-evaluated. **AGREED:** Clerk to start a review of the Assets

#### 11. Election of representatives to outside bodies:

Smaller Councils Forum (CDALC) - No individual Councillor was appointed to this role. It was agreed that the Clerk would share the agenda in advance of each meeting to see if anyone would like to attend.

#### 12. Meetings dates for 2026/2027

The following meetings dates were approved for 26/27

Full Council Meetings (6pm)

10 June 2026

8 July 2026

9 September 2026

14 October 2026

11 November 2026

9 December 2026

13 January 2027

10 February 2027

10 March 2027

This will be followed by the monthly Parish Council meeting at approximately 7.30pm

#### 13. Next meeting

Next annual meeting of the Parish Council will take place on Wednesday 12<sup>th</sup> May 2027

Meeting concluded at 7.30pm

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_