

Chairman Cllr. Harvey Neve

Minutes of a meeting of Bishop Middleham Parish Council held
Wednesday 12th April 2023, in Bishop Middleham Village Hall at 7.00pm

Present: Cllr. H. Neve (Chair), Cllr. J. Burrows, Cllr. V. Cooke, Cllr. G. Jacobs, Cllr. M. MacCallam, Cllr. G. Turner

A. Hall (Parish Clerk)

ITEM NO.	MINUTES	ACTION
1.4/23	Notice of Meeting - it was moved by Cllr. H. Neve to open the meeting at 7.00pm.	
2.4/23	Apologies: Cllr. J. Brownlee, Cllr. P Maddison Green	
3.4/23	Declarations of Interest - None	
4.4/23	Minutes - The minutes of the meeting on Wednesday 8 th March 2023 were approved. Proposed as an accurate record by Cllr. Neve and seconded by Cllr. Cooke	
5.4/23	Public Participation - No members of the public in attendance.	
6.4/23	County Councillor's Report - No report provided	
7.4/23	<p>Outdoor Activities</p> <p>a) Park Regeneration - Parish Clerk to contact Tarmac for an update. Parish Clerk to contact HAGS for timescales for ordering to confirm installation for Summer.</p> <p>b) Wildlife Park - Repairs had been completed on the boardwalk and the boards. Sadly 1 of the boards had been kicked out again. To monitor the situation. Clerk to check what is in the SE Landscaping's contract regarding the wildlife park. Research needs to undertaken regarding how the wildlife garden can be given to Wildlife Trust. Chair has met with a representative and discussed what we would like to see in this area. Further discussions to take place and to find out the legal aspects of gifting land.</p> <p>c) Seat purchased for a family - family have now been contacted. Seat to be placed in the Wildlife Garden. Where there had previously been a seat. Clerk to contact SE Landscaping to move forward to install the seat.</p> <p>d) Discussion took place regarding the Grounds Maintenance and monitoring of the contract moving forward. Documentation to be sought by the Clerk to move this forward as a priority.</p>	<p>AH</p> <p>AH/HN</p> <p>AH</p> <p>AH</p>
8.4/23	<p>Health and Safety</p> <p>Councillors had been sent a Health and Safety Inspection Strategy, which reports what inspections will take place for all of the play area and what documentation will be put in place.</p> <p>1. Discussion took place regarding the park behind the village hall. We need to find out who is responsible for this land to decide how to move forward. This item lead to further discussions regarding land ownership, title deeds and the asset schedule. It was agreed that further work would be undertaken before the AGAR is completed to</p>	<p>AH</p> <p>AH</p>

	include the new equipment purchased, Phase 1 of the park and clarification of which land the Parish Council is responsible for.	
9.4/23	HR - Discussions took place regarding the wording in the Job Description around monitoring of the Grounds Maintenance contract. The wording was updated and it was agreed to move forward with the job advert - which will be advertised on our website and also through CDALC. Giving a closing date of 30 th April with interviews to take place week commencing. Proposed to move forward HN, seconded GT	AH
10.4/23	Events a) Members were thrilled to hear that lottery funding had been awarded for £9,280. b) Discussion took place regarding flyers and leaflet distribution (main Coronation flyer and Scarecrow application) - hoping to have all distributed over the weekend through the volunteers leaflet drop. c) Discussions took place regarding putting the bunting up - it was agreed to do this over the weekend of 22 nd April - volunteers welcome. d) It is hoped a display can be created for the event in the village hall with historical information. e) Maypole volunteers have asked for access to speakers on the day - options to be sought and taken to next meeting. f) Flagstones need to be secured around the sun dial ready for the maypole event. g) A meeting was arranged for 24 th April at 7pm for everyone, including members of the community to pull together the final plans.	
11.4/23	Finance a) Monthly transactions emailed to Members - no queries received b) Bank Accounts to be moved to a future agenda of the Council c) Audit Arrangements and AGAR - Clerk reported that documentation had been received, audit of Rialtas has been arranged for 17 th April to ensure everything is in place. Annual report to be brought to the Annual meeting of the Council with the Asset Schedule.	
12.4/23	Community A resident had raised concerns regarding the erection of a telegraph pole in Mainsforth. Members felt it was important that the Parish Council respond to this, stating our displeasure and the lack of consultation, it being put up in a conservation area. Agreed for Clerk and Chair to pull together a response and send to the company.	AH/HN
13.3/23	Member Sharing <u>Cllr Cooke</u> - raising speed awareness again. Volunteers needed for Speedwatch - it was agreed to take this to the event on 8 th May at the Village Hall. Cllr Jacobs raised that village signs and tapered road markings are used in other areas (noted in Burnhope) to signify you are entering a village. <u>Cllr MacCallam</u> - a further complaint had been put in re Pitt Lane - response was that it was going through a process but no details were given. <u>Cllr Brownlee</u> - updated Members that the tree on the right of way had now been chopped up and removed from the path. <u>Cllr Neve</u> - over the last couple of weeks Neil Bloxsom, Neighbourhood Warden had been very helpful regarding fly-tipping and members were very grateful. Discussion took place regarding the fly-tipping, the areas it was happening and how it can be tackled.	ALL

	- Wildflower planting at the back of the brewery field. Are the perennials? Clerk to ask SE Landscaping.	
14.4/23	Next Meeting: Wednesday 10 th May 2023 at 6.30pm for the Annual Assembly, following at 7pm by the Annual General Meeting and Council Meeting.	

The meeting closed 9.20pm

Signed: - Chair.

Date: